



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution	Rajapalayam Rajus' College
• Name of the Head of the institution	Dr. D. Venkateswaran
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04563222767
• Mobile no	9443396530
• Registered e-mail	rrc1973@gmail.com
• Alternate e-mail	iqac@rrc.ac.in
• Address	Mudangiyar road, Rajapalayam
• City/Town	Rajapalayam
• State/UT	TAMILNADU
• Pin Code	626117
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)

- Name of the Affiliating University **Madurai Kamaraj University**
- Name of the IQAC Coordinator **Dr. P. R. Suganya**
- Phone No. **9150874223**
- Alternate phone No. **9150153225**
- Mobile **7010036227**
- IQAC e-mail address **iqac@rrc.ac.in**
- Alternate Email address **rrc1973@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year))

<https://rrc.ac.in/images/aqar/AQAR%202022-2023.pdf>

4. Whether Academic Calendar prepared during the year?

Yes

- if yes, whether it is uploaded in the Institutional website Web link:

<https://rrc.ac.in/images/ac/HAND%20BOOK%202023-2024.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	B+	2006	21/05/2006	20/05/2011
Cycle 2	B	2.48	2013	25/10/2013	24/10/2018
Cycle 3	B++	2.93	2019	07/01/2020	06/01/2025

6. Date of Establishment of IQAC

23/06/2006

7. Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Whether composition of IQAC as per latest NAAC guidelines

Yes

- Upload latest notification of formation of IQAC

[View File](#)

9.No. of IQAC meetings held during the year 6

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

A five-day Professional Development Programme for administrative Staff and a five-day Faculty Development Programme for teaching staff were organised.

Workshop on 'Enterprise Resource Planning' for teaching faculty was organised . Academic and Administrative Audits and Green and Energy Audits were conducted.

Solar Panels were installed with 10KW.

National Science Day Celebration was held on 28.02.2024.

Motivational Programme by the civil servants Dr. R. Anand Kumar I.A.S., and Dr. V. P. Jeyaseelan I.A.S as guest speakers on 13.02.2024 was organised.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of Academic calendar by IQAC (Both academic and co-curricular) IQAC ensures the preparation of Annual Plan, Designing of Certificate Course, Seminar on cross-cutting issues related to the courses by each Department. IQAC takes action after collecting and analysing the feedback from stake holders	Preparation of academic calendar, annual plan, designing of certificate courses, seminar on cross-cutting issues and feedback analysis from stake holders were held on regular basis.
Special classes for slow and advanced learners Faculty will be motivated for pursuing his/her, Ph.D. IQAC will organize training workshops for ICT based skill enhancement for teachers.	Special classes for slow and advanced learners were organized. 10 faculty members were awarded Ph.D degree. A one-day workshop on Enterprise Resource Planning was organised on 01.02.2024.
Conferences / Seminars / Workshops will be organized in campus by the respective departments. IQAC motivates to publish research articles / book/ book chapters IQAC shall encourage each department to conduct conference/seminar/workshop on Research, Entrepreneurship and Innovation and also topics related to the programmes. IQAC will motivate all the extension cells and clubs to conduct outreach programme in collaboration with certified agencies / NGOs.	An approximate of 80 national Seminars, workshops, extension activities and outreach programmes were organised at the institutional level and with collaborating agencies and industries. 27 research articles and books were published.
IT facilities will be kept updated. Interactive boards/ LED TV will be installed in most of classrooms and Seminar halls. Free Wi-Fi facility will be available for students Use of N-List will be promoted Trees / Plants will be maintained. Solar	LED TV was installed. Wi-Fi facility has been made available for students. Solar Panels were installed with a capacity of 10KW.

Units will be installed. Physical facilities will be maintained as per needs.	
Student progression to higher education will be enhanced by continuous counselling through the mentor system and career counselling cell.	99 students were placed in various industries and companies. 140 students progressed to higher education.
Faculty will be motivated to participate in Orientation courses, Refresher courses, Faculty Development Programmes, Conferences, Workshops, Seminars and Skill oriented training programs, certificate courses, webinars etc. IQAC will organise PDP for teaching and non-teaching staff. IQAC plans to initiate Performance Appraisal for teaching and non-teaching staff every year, conduct seminars related to ethics, rights and gender equity for students as well as faculty.	FDP and PDP for teaching and non-teaching staff were organised. Certificate course, collaborative activities, skill enhancement programmes, nirf, aish, iso were conducted.
IQAC plans to conduct green and energy audit and to install solar panel	Green and Energy Audits were conducted. Solar Panels were installed.

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Rajapalayam Rajus' College Governing Council	21/11/2024

14. Whether institutional data submitted to AISHE

Part A

Data of the Institution

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Name of the statutory body	
Name	Date of meeting(s)
Rajapalayam Rajus' College Governing Council	21/11/2024
14. Whether institutional data submitted to AISHE	

Year	Date of Submission
2023 - 2024	03/01/2025

15.Multidisciplinary / interdisciplinary

The institution is affiliated to Madurai Kamaraj University. The university itself has offered the interdisciplinary and multidisciplinary courses within the framework of its curriculum like Nonmajor elective and ancillary courses, environmental studies and value education respectively. The college offers interdisciplinary as well as multidisciplinary skill based and job oriented certificate courses. Yoga is offered as a mandatory certificate course for all Second Year Batch. Special coaching and training is being offered meticulously in which the students prove their sportsmanship by participating in University and State level tournaments and bringing laurels to the institution. As a part of internal assessment, peer teaching and seminar plays a pivotal role. The students are trained to use ICT tools during their presentation. Field trips and Outreach programmes are also organised a part of multidisciplinary programmes. The institution has signed a memorandum with RAMCO Institute of Technology, and the students are trained with practical knowledge.

16.Academic bank of credits (ABC):

The institution follows the curriculum designed by Madurai Kamaraj University, incorporating Coice Based Credit System (CBCS) principles. It defines Programme Outcomes (POs) and Course Outcomes (COs), ensuring a clear framework for student learning and assessment. The program structure includes Core, Allied, Elective, and Skill courses, meeting the required minimum credits. The institution supports the Academic Bank of Credits (ABC) system by allowing multiple entries and exits during the program, offering flexibility to students who may choose to leave midway. Once the parent university registers with ABC, every student will have an account to store and transfer credits, enhancing mobility across institutions. The curriculum is supported by customized textbooks and e-learning materials, available on the institution's website. Additionally, Value-added course materials are provided digitally. The institution ensures that its curriculum complies with UGC regulations and is ready to integrate into the ABC system when the university registers. This approach provides students with flexibility, recognition for credits earned, and access to a wide range of learning resources, preparing them for academic and professional success. The institution proposes to register in Academic Bank of Credits as

soon as the University opens the portal for Academic Bank of Credits for Affiliated Colleges.

17.Skill development:

1. Curriculum Integration: Skill-based and value-added courses: Include specialized courses focusing on both soft skills (e.g., communication, leadership, teamwork) and technical skills (e.g., programming, data analysis, digital marketing). These courses can be either core or elective, providing students with industry-relevant knowledge

2. Collaborations with Industry: Partner with industry experts and corporate organizations to offer practical training, internships, and workshops help students gain hands-on experience, understand industry expectations, and improve their employability

3. Internships and Hands-on Training: Promote internships and apprenticeships as part of the academic program. Internships help students apply their theoretical knowledge in real-world settings, develop professional networks, and gain industry-specific skills. Facilitate project-based learning, where students work on real-world problems or industry-driven projects, enhancing their practical skills and problem-solving abilities.

4. Entrepreneurship and Innovation: Foster an entrepreneurial mindset by offering entrepreneurship development programs and establishing incubators or start-up cells to develop business ideas and gain the necessary skills to launch and manage ventures.

5. Digital Literacy: This includes training in areas like computer programming, data analytics, cloud computing, and social media marketing. Online platforms: Encourage students to take advantage of online courses and certifications (e.g., SWAYAM, Coursera, Udemy) in areas like coding, design, and business management, which can enhance their skill sets.

6. Soft Skills Development: Organize debates, presentations, and public speaking activities to improve students' ability to articulate ideas clearly and confidently.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Yoga and Meditation International Yoga Day is celebrated to commemorate cultural values. Given the increasing interest in mental health and holistic wellness, college offers certificate course on Yoga, Pranayama (breathing exercises), and meditation as practical tools for personal well-being. These practices are linked with academic learning to improve concentration, stress management, and emotional regulation.

Field-Based Learning and Experiential Education Visits to Heritage Sites: Students are given opportunities to visit historical sites like temples,

fortresses, and archaeological sites to learn directly from the material culture of the past. The college offers two Indian languages Tamil and English. Important festivals like Saraswati Pooja, Pongal, Onam, Telugu and Tamil New Year are celebrated. Cultural ethos of Tamil Language is manifested in the celebration of great poets (Bharathi vizha). Guest Lectures, Seminars and Competitions are organized by the Language Departments to foster the spirit of Language and Culture. Teachers are encouraged to prepare subject material and to use bilingualism while transferring knowledge to the students. Teachers are suggested to write articles in the local newspapers and deliver lectures in the regional languages. During special days like festivals, and department cultural celebrations girls are allowed to wear Sarees embellishing the Indian culture and rich heritage. Every year during the sports day celebration, our traditional martial arts and dances like Silambam, Oyilattam, Kolattam, Karagattam, Bharathanatyam and folk dances are performed with pomp and gaiety.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our college uses student-centered teaching methods, providing resources like classroom simulations, hands-on training, fieldwork, and real-time learning experiences. We are affiliated with Madurai Kamaraj University, which guides our teaching approach. Both program and course outcomes are clearly defined by the university's academic council, and we follow a Learning Outcomes-Based Curriculum. Each course is designed with specific goals, focusing on cognitive skills such as applying, analyzing, evaluating, creating, remembering, and understanding. Along with academic learning, we emphasize social responsibility, ethics, and entrepreneurial skills. This helps students become not only responsible citizens but also contributors to the nation's economic growth.

20.Distance education/online education:

The emphasis on distance education and online learning in the National Education Policy (NEP) plays a pivotal role in expanding access to education, particularly for employed students. The flexibility inherent in online education allows students to balance their academic commitments with personal responsibilities, thus reducing the constraints imposed by fixed schedules. Recognizing these benefits, the Institute has already begun implementing various initiatives to align with the NEP's vision. Key efforts include the development of ICT-based facilities designed to facilitate effective online education.

Faculty members are encouraged to create and offer add-on, skill-based courses, fostering an environment where students can gain practical skills that complement their academic learning. Teachers are also motivated to design e-content and digital teaching materials to enhance the learning experience for students. To keep up with emerging trends in online education and improve teaching methodologies, faculty members are actively encouraged to participate in advanced pedagogy training programs. This helps them stay updated on the latest online teaching strategies and technologies. The Institute has also been registered as a SWAYAM-NPTEL Local Chapter, promoting access to SWAYAM-NPTEL's extensive online courses. This initiative allows students to enroll in courses offered by renowned higher education institutions (HEIs) and earn credits that can be counted toward their academic degrees. Both students and faculty members are encouraged to register for these courses, with many having already completed SWAYAM and NPTEL modules. In addition to this, the Institute has launched its own online certificate courses and is planning to offer more skill development programs through the online mode. These initiatives not only align with the NEP's goals of enhancing access to education and developing relevant skills but also contribute to building a more flexible and inclusive educational ecosystem.

Extended Profile

1.Programme

1.1	614
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1969
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	345
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Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	649
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	112
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	112
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	57
Total number of Classrooms and Seminar halls	
4.2	409.5
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	183
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Time tables, teaching plans, diaries, college academic plans, all aid in streamlining academic procedures.

By actively engaging in research and faculty development initiatives, the educators regularly and constantly broaden their knowledge. They take part in reviews, evaluations, and assessments of curricula conducted by academic authorities such as the Board of Studies. All of the institution's students studying science, commerce, and the arts have access to cutting-edge technology that allows them to take part in appropriate teaching and learning activities.

All students participate in projects, internships, and field excursions to obtain state-of-the-art training. To help students improve their academic performance, the departments offer specialized Certificate programs, Bridge courses, and other courses. All first-year students participate in orientation programs at the beginning of the academic year to familiarize themselves with the resources and personnel of the hostel and institution. Every student is introduced to the relevant faculty member. At the beginning of the semester, each department establishes a schedule, which is strictly adhered to by each faculty member to guarantee that the work in class is completed efficiently. It is highly recommended that departments plan ahead for the administration of unit tests, internal examinations, and other extracurricular activities. Departmental reports on exam results and student attendance are collected at the end of each semester, and the students' progress is reviewed. Departmental records indicate that students are classified into two groups: advanced learners and slow learners.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/140R9Twtoj_jb2TorEh6nDqQ4MEJgREubP/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The affiliated University sets the schedule and course options, which the College adheres to. The College creates and publishes its own calendar to students at the beginning of each academic year. It explains the operation of its administrative and instructional procedures. Every department creates an action plan to ensure that the pupils receive the greatest, most enriched instruction possible. Assignments, internal exams, peer teaching, seminars, and assignments are the main ways that students are evaluated. The dates of class exams, presentations, and assignment due dates are communicated to students well in advance. Students are classified as advanced or slow learners based on how well they perform after completing all evaluation methods. Those who learn slowly are put in remedial classes. Through a mentorship program where students can air their complaints, a mentor provides advice to a group of ten to twenty kids. The results of internal exams are open and unbiased. Outside of the classroom, events are planned to support students' cultural and personal growth. Giving pupils an education that will change their lives for the better is the aim of every choice taken and action carried out inside the school.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/12T6bhZS6zc8B0xs_1p0PQt86lHVeYfWB/view?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

38

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

25

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1362

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As an affiliated, non-autonomous college, the institution adheres to Madurai Kamaraj University's approved academic offerings. Courses on gender, sustainability and the environment, human values, and professional ethics have been introduced to the institution's curriculum.

Every undergraduate student at the coeducational, rural College receives "Value Education" as part of its efforts to uphold gender equality principles in the curriculum. This course aims to instill the fundamental principles of the Indian ethos in the minds of the students while eliminating gender disparity.

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The undergraduate program includes extension activities as well. Physical education, Rotaract, the Youth Red Cross, the Red Ribbon Club, the National Cadet Corps, the National Service Scheme, the Consumer Club, and the Nature Club are a few of these initiatives.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

415

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

from the following stakeholders Students
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://rrc.ac.in/images/toptabs/naac/Feedback%20Analysis%202023-2024.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://rrc.ac.in/images/toptabs/naac/Feedback%20Analysis%202023-2024.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

594

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

345

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced Learners : Advanced learners are identified based on the performance in internal and external examinations. They are given guidance for career planning, encouraged to participate in various symposiums, quiz, poster preparations, conferences, inter and intra institution competitions, seminars etc. NTA UGC-JRF-NET , SET, SLET Coaching Classes for the post of Assistant Professors Central, State Level. Coaching Classes for IIT (Chemistry) & Joint Admission Test for Masters (JAM), CAT, MAT and TANCET Entrance Exams for admission to higher studies are offered and Central, State Govt Competitive Examinations. They are trained in communication skills, encouraged to participate in personality development programs and motivational sessions to participate in online programmes of prestigious research institutes. They are cheered up to support slow learners. A unique value system of peer group teaching, learning and assistance from classmates and senior students are arranged as one of the special measures to support relatively slow learners.

Slow Learners : Individual counselling and remedial coaching are given to the slow learners. Special study materials are provided to them. Mentors help the slow learners by giving proper guidance and support. Special classes for difficult subjects are planned and conducted. Motivational classes are arranged for their development. Daily and Weekly Class Assignments improve their level of understanding. Critical thinking and Creative ability are developed through activity based programs like hands on learning. Learning ability is improved by class tests and special coaching classes.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1-NJD-WXtMm0q9Xm2nR5c0NB3jPy9G2bL/view?usp=sharing
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1969	112

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential Learning

The laboratory / Practical classes, Industrial Projects, Internships and Industrial Visits provides Experiential Learning to the students. The practical courses help the students experiment with the theory that they have learned in the classrooms through various experiments performed using instruments / equipment's /software. This is learning teamwork and communication skills. It is designed to engage students' emotions as well as enhancing their knowledge/skills and also provides opportunities for immersive, hands-on learning through activities, work experience, projects, and problem solving.

Participative Learning

Participative learning of the students is encouraged through paper presentations, participation in symposiums / technical events, undertaking industrial and in house projects. The students are actively participating in organizing the technical symposiums and association activities. They also act as volunteers in department and institutional level workshops, seminars and conferences. Students learn collaboratively by doing mini projects, and graduation projects during their course of study with an opportunity to gain professional values, knowledge, and skills.

Problem Solving

Students learn by working on problems. The students attain problem solving skills through the tutorials, assignments and design projects. The tutorial classes are monitored and facilitate the students in solving the problems. This enables the students to learn new knowledge by facing the problems to be solved. The Students are expected to observe, understand, analyze, interpret, find solutions, and perform applications that lead to a holistic understanding of the concept and are also motivated to form small groups and discuss among themselves in order to promote interactive and peer learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1QmdEcgvV9yh6Esqmes42mYCrhFPirBL5/view

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

By utilizing technology such as interactive whiteboards, collaborative software, and other digital resources, teachers can create engaging and stimulating learning experiences for students.

Information and communication technologies are fast, automated, interactive and rapidly changing. They support the communication and representation of knowledge to many audiences. They transform the ways that students think and learn and give them greater control over how, where and when they learn.

The faculty members of our College use Information and Communication Technology (ICT) in Teaching and Learning to enhance the delivery. ICT tools transform the teaching and learning processes from being highly teacher-dominated to becoming student-centric and results in increased learning gains, creating opportunities for learners. They are cost-efficient and time saving methods in Teaching and Learning Process (TLP). ICT is a powerful tool for educational change and reform. Appropriate use of ICT has helped the college raise the interest levels amongst the students and has helped connect learning to real-life situations. Students enjoy learning and perform better. Besides the chalk and talk method, the college makes intensive use of ICT-

enabled tools, including online resources for effective TLP. The faculty use ICT-enabled classrooms with LCD projectors, PowerPoint presentations developed by teachers to expose the students to advanced knowledge and practical learning.

The faculty use conventional methods like lecturing and other interactive ICT enabled methods like Google Classroom and Google Meet.

All the departments were furnished with a LED projector and a desktop computer.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

99

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

112

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

46

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

903

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Internal Assessment is implemented in an effective and explicit manner as prescribed by the guidelines of Madurai Kamaraj University, Madurai. The choice Based credit system, which is followed by our university, instructs the educational institutions to perform the internal assessment for 25 marks and the external examinations for 75 marks. Grading of marks possesses a due through internal tests (10 Marks), peer-team teaching, seminars and assignments (each 5 Marks). Our institution is executing two internal tests and one model test for each course per semester. The schedule for the assessment is intimated to all students in advance. Question papers are prepared by the respective departments following the university suggested patterned test, it is monitored and approved by the college academic council. An examination committee is constituted by the principal to prepare the examination time table and the list of invigilators. The faculty members are instructed to evaluate and distribute the papers within a week. Finally, the marks obtained by the students are recorded in ERP software (ROVAN).

File Description	Documents
Any additional information	View File
Link for additional information	https://rrc.ac.in/examination.php?id=

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal assessment test schedules are informed before a month to students by faculty members and the schedule is displayed in notice boards. Tentative examination dates are incorporated in the student's Handbook also. Continuous evaluation of students' performance is carried out by faculty through assignments, unit tests and interaction in class lectures. Evaluation is done by the respective faculty members of the course as per the standards, within a week's duration from the date of examination. The answer scripts are distributed to students for verification and if any grievances or discrepancies arise in the evaluation, then it is redressed immediately. Students are allowed to check the marks scored, totalling, grading pattern etc. The internal marks related to examinations, assignments, seminars, and peer-team teaching are entered in the ERP software (ROVAN) by the faculty in charge.

The marks obtained by the students in internal assessment tests are updated periodically along with their attendance. To curb the malpractices, students are well informed about the action taken/

punishments.

Grade related queries or grievances from the students are addressed immediately by the Department. The grievances related to University examinations by students are discussed by the Principal / Controller of Examinations and if necessary, forwarded to the University.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1EVh6F0Bo1Yfq2eQ-KfkJWUZ2l8dXX3SV/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The learning outcomes such as Programme Outcomes and Course Outcomes for each course of our institution are displayed on the College website and hardcopy format is also available in each Department for ready reference.

The major components of learning outcomes such as Programme Outcomes, Programme Specific Outcomes and Course Outcomes are designed by Madurai Kamaraj University and the same is elaborated to students at the beginning of each semester. The students are also made aware of both PO and CO, which in turn gives an insight about pursuing higher education in relevant specific areas or job opportunities in the field. Course Outcomes are derived through the objectives of the PO which are specific for each program. Our Institution offers 652 courses, 12 Under Graduate Programmes, 6 Post Graduate programmes and two Ph.D Research Programmes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://rrc.ac.in/outcomes.php?department=
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Our institution is affiliated to Madurai Kamaraj University and the outcomes of the courses attained by the students with reference to academic grading is evaluated by the University prescribed standards such as peer-team teaching, seminars, internal examinations, assignments etc. Despite that, students are well informed by the faculties about the national / state level competitive / aptitude examinations related to placements as well as higher education. Programme Outcomes are accessed not only through overall scores of the students but also by the placements and admission to pursue higher education. In addition to that feedback about curriculum is also analyzed to implement need-based syllabuses for placement and skill development. Academic grades, pass percentage and pursuing higher education of the students were analyzed by each department as well as examination committee whereas placement data is consolidated by Placement Cell. It can be elucidated that overall pass percentage for the AY 2023-2024 is about 83.67%. With the advent of specific courses such as 'Value Education', 'Environmental Studies', ethical, social as well as moral values and concern over environmental issues are inculcated among students. Social responsibilities are imparted through extension activities such as NSS, NCC, Red Ribbon Club, Field Visits etc.

The summary of the overall programme outcomes for the AY 2023-2024 is given below.

Number of students progressing into higher education: 140

Number of students placed: 99

Number of students appeared / passed in Competitive Examinations: 98/77

Number of students participated in various extension activities : 672

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://rrc.ac.in/images/toptabs/naac/Program%20and%20Course%20Outcomes%202023-2024.pdf

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****543**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://rrc.ac.in/annual_report.php?year=2021

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://rrc.ac.in/images/toptabs/naac/SSS%202023-2024.pdf>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0.20**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides****1**

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****0**

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

RRC Incubation Centre**Activities 2023-24**

1. Equity Investment – Interactive session from budding investors was conducted on 24-Aug-2023 at Incubation centre.

2. Launch of the sales, 'Elite' high quality non-ionic liquid detergent with indigenously designed formulation, and the Phenyl formulated by Mr. B. Senthil Kumar & His team (Chemistry Students 2020-2023) on 8-Nov-2023. For college requirements, phenyl is procured from these student entrepreneurs.

3. Launching the sales of 'Bliss' - Charcoal Soap, by Mr. M. Saravanaperumal & His team (III Chemistry) on 14-Apr-2024.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/u/3/folders/1rZn7BSqm4pY66jot7uKvvLvNkC_lyE4V

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

9

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	https://www.rrc.ac.in/research_guides.php
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year****4**

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year****22**

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Numerous outreach initiatives are held at the college under the auspices of the Women Development Cell, Youth Red Cross, NSS, NCC, Nature Club, and Red Ribbon Club to raise pupils' awareness of community concerns. The college effectively oversees the National Cadet Corps Units and the National Service Scheme. A residential camp is set up by the NSS for seven days in the adopted villages nearby. NSS volunteers participate in a range of activities throughout the camp that address societal issues, including cleaning, tree planting, group discussions, social communication, dispelling superstitions, environmental awareness, women's emancipation, blood donation camps, health examinations, etc. Numerous local social organizations have expressed interest in collaborating with the college to host social events. The college

NCC unit organizes a number of outreach programs, such as cleanliness drives, NCC Day, Republic Day, World Yoga Day, Independence Day, Swatch Bharat Abhiyan, Road safety education, Republic Day, World Yoga Day, Independence Day, Cleanliness Drives, NCC Day, Swatch Bharat Abhiyan, World Environment Day, Constitutional Day, get-togethers, tree planting, the Save Fuel Save Country program, and Swachhta Abhiyan are just a few of the outreach events that the college. The NCC unit organizes. Road safety, voter awareness, blood group detection, environmental awareness, diet awareness, personal hygiene and health, dental check-up camps, blood donation camps, and more. All of the aforementioned activities benefit the students and help them build relationships with their communities, leadership abilities, and self-confidence. Additionally, it raised students awareness and fostered their latent personalities.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/extension.php
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

52

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1969

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

130

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year****9**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

1. Among 57 classrooms of which 15 class rooms are enabled with ICT facilities, 3 classrooms with 65 inch LED TV.
2. Laboratory for Physical science is well-equipped with adequate instruments and materials to develop and broaden the practical knowledge of students and to serve as a bridge between theory and practical.
3. Laboratory for Chemistry to explore chemical concepts.
4. Two air conditioned Computer Laboratories with 183 systems with the objective of improving the students' knowledge and understanding of how computers operate and developing their skills in using them.
5. A well planned huge, magnificent 900 seater Alumni Association Auditorium, AV Hall with a capacity of 50 seaters and one Seminar hall enabled with ICT facility with a seating capacity of 200 are available.
6. A fully air conditioned Smart hall with a seating capacity of 100.
7. The college has an excellent library building in 4560 sq.m with the seating capacity for 100 readers

8. Library has subscribed to 6000 e-journals, 23 magazines, and 1091 e-books, 6 daily newspapers, 133 CD ROM.
9. Digital library is also available. Computerized issue and return facility is also available.
10. Access to open access resources
11. The college has undertaken the construction of Golden Jubilee Block for Science stream to accommodate science labs, furnished classrooms and faculty rooms.
12. A well-furnished and full air conditioned Guest house with Meeting Hall. A well-equipped Xerox room for staff and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rrc.ac.in/facilities.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response :-

Sports play a vital role in shaping one's personality and maintaining good health. Our institution has amenities for indoor as well as outdoor sports to encourage every student to take active part in at least one or the other indoor and outdoor activities.

Our college has set up separate facilities/ grounds for Cricket, Football, Basketball, Volleyball, Table -Tennis, Badminton, Chess, Carrom ..etc.

An indoor stadium and state of the art Swimming pool

A 100 Bedded Sports Hostel

Outdoor facilities:

- Basketball - 25mts * 15mts
- Cricket - 90yards * 60yards
- Badminton - 13.40mts * 6.10mts
- Track - 400mts

- Ball Badminton - 80 Feet * 40 Feet.
- Kabaddi - 13mts * 10mts
- Throwball - 50 mts * 30mts
- Football - 100 yards *80 yards
- Volleyball - 18 mts * 9mts
- Handball - 40 mts * 20mts
- Hockey - 91mts * 55mts
- Kho-Kho - 23.50 mts * 16 mts
- Swimming Pool - 25mts *25mts.

Indoor facilities

- Gymnasium - 55Feet * 30 feet
- Physical Director Room
- Table Tennis - 30 feet * 20feet (3 board)
- Ball Badminton - 13.4 mts*6.10mts (3 court).
- Chess - 20 feet * 20 feet
- Carrom - 20feet *30 feet

Gymnasium

- 12.5 station & 8.5 station
- Weight & Power lifting
- Dumbbells
- Bench press

Special coaching

We are proud to have quite a few players representing State in the nationals. One of our students was selected for the Heads of 5000 mtrs race in the Commonwealth games. And another student has represented India in Basketball.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rrc.ac.in/sports.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

21

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rrc.ac.in/facilities.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

409.5

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

4.2.1 Library is automated using ROVAN ILMS software, version 6.0 since 2012. It offers E-Library with Internet browsing facility & is wi-fi enabled. Spread around 4560 sq.ft. with a seating capacity of 100 students, our library is well equipped with books, furniture, Ramps for Physically Challenged & Non Visual Desktop Access version 2018.4.1, for visually impaired.

Our Library holds 33,100 books, subscribes to 5 Newspapers and 24 Magazines and is a member of UGC-NLIST & ShodhSindhu, has exclusive sections - Reference Books, Dissertations and Thesis, Book Bank, Rare Books & DVDs.

PaperRater.com is the Anti-plagiarism tool and Zotero - Referencing tool for enhancing research publications.

Best Practices: Automated Digitized library, Department Libraries, P.G.Classroom Libraries, Career Guidance Section, Wildlife Section, Library Committee, Grievance Redresser System, Regular Feedback collection, Endowment Awards for Best Library User & Library Reader.

EVENT

Participants

Orientation

596

User Education

596

Skill Development

834

Career Guidance UPSC Exams

120

Guidelines to Register SWAYAM Courses

670

Book Expo-Gandhi Jayanthi, Women's Day

3640

Virudhunagar Book Fair Visit

132

International Day's-Women's Day , Wildlife Week, Book Day

880

Science Expo

200

COMPETITIONS**Nobel Laureates 2023****14****Quiz****78****Inter School-Joy of Reading****188****Intra Collegiate-FictionDiction****80****FDP-Research Development****118**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://drive.google.com/file/d/17NgpjimENDLyrwlWafsuRRlvGC6WaQ8/view?usp=drive_link

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.72

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

207

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1. - IT Infrastructure

Response:

The institution always gives priority for upgradation of IT facilities. Department level upgradation is done at regular time intervals.

Our college has a total number of 183 computers with three servers. There are two fully air conditioned computer labs equipped with Wi-fi facility.

All the departments have their own computing system with Wi-Fi facility. A Separate system admin has been appointed for monitoring the college website regularly which has information regarding admission, departments, committee, college rules, library, sports, photo gallery, IQAC, students' desk and upcoming events.

- All the buildings of the college campus are Wi-Fi enabled.
- Licensed software.
- For PC security Net Protector and K7 Anti-Virus software are used.
- UPS batteries with the server room are installed in the college campus. - Smart Hall and Audio Visual hall are enabled with LAN as well as Wi-Fi facility
- Attendance of teaching and non-teaching staff members are documented with biometric system
- Students fees and attendance and profile are documented with ROVAN software

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rrc.ac.in/facilities.php

4.3.2 - Number of Computers**183**

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution		A. ? 50MBPS
File Description	Documents	
Upload any additional Information	View File	
Details of available bandwidth of internet connection in the Institution	View File	
4.4 - Maintenance of Campus Infrastructure		
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)		
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)		
54		
File Description	Documents	
Upload any additional information	View File	
Audited statements of accounts	View File	
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File	
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.		
The college with its 50 years of experience has established systems, procedures and plans for the maintenance, protection and resilience of infrastructure such as laboratory, sports hall, computers, classrooms etc., in the institute. The maintenance of academic, physical and support facilities are carried out periodically and on daily basis. The care and regular maintenance of the college campus is regularly monitored by supervisor who undertakes supervision of works of electrician, gardener, waterman etc. A group of workers are also hired for cleaning campus regularly and to keep the college campus lush green.		

A separate system administrator has been appointed in the college campus for monitoring the system regularly

The software of the college computers are updated regularly on the basis of the students and curriculum requirements

In case of science laboratory, separate assistants are appointed to maintain the lab facilities.

An efficient team is available to maintain the cleanliness and status of indoor and outdoor Sports Complex

A First-Aid kit is always available in the sports room for emergency purpose.

Library

- Evaluating and physical condition of the books
- Recording collection statistics
- Removing and Remediating damaged books.

Some worth mentioning policies related to maintenance :

- Planting lot of plants to maintain and Preserve the lush green environment
- Usage of plastic is also banned
- Strictly restricted for automobiles entry inside the college campus.

Cafeteria :

College maintains hygienic cafeteria by leasing out it a private party.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rrc.ac.in/maintenance.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****758**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year****67**

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://rrc.ac.in/images/toptabs/naac/CAPACITY%20BULIDING%20&%20SKILL%20DEVELOPMENT%20PROGRAMME%20202-2024.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

657

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

657

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

99

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

140

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

53

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

138

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our college gives students the opportunity to grow in a variety of areas for their overall growth, including leadership, attitude, and personality. With regard to student-related activities, it

functions with a sense of accountability. Additionally, the Institute promotes student representatives' involvement in academic, administrative, and decision-making bodies, enabling them to improve the academic environment. When making judgments based on students' impressions, their thoughts and recommendations are considered. The institute puts a lot of effort into making sure that students grow as a whole. The community's well-being and educational spirit are enhanced by it. The Institute's committees and academic and administrative bodies are actively represented by students. All extracurricular, co-curricular, and academic events are coordinated with their help. The Class Representatives are responsible for keeping an eye on the students' disciplinary actions in each class and bringing up the students' complaints with the appropriate HODs. In addition to teaching students a feeling of social responsibility, student members of Extension Activities, YRC, RRC, NCC, and NSS Units, among others, take part in outreach programs that help the local community. Active student organizations included the Library Advisory Committee, Rotaract Club, Nature Club, Internal Complaints Committee, Internal Quality Assurance Cell (IQAC), Institution Innovation Council (IIC), and Entrepreneurial Development Cell (EDC).

File Description	Documents
Paste link for additional information	https://www.rrc.ac.in/index.php#
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

169

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni are an institution's brand ambassadors, personifying its ethos. Rajapalayam Rajus' College Alumni Association was registered under the Tamil Nadu Societies Registration Act, 1975 (Tamil Nadu Act 27 of 1975) in the name of "RAJAPALAYAM RAJUS' COLLEGE ALUMNI ASSOCIATION" on 02/07/2019 (Certificate of Registration of Societies No. SRG/Virudhunagar/153/2019 dated: 02/07/2019). The main goal of its evolution is to bridge the gap between alumni and students, increase alumni engagement, foster a sense of community belonging, and persuade alumni to deepen institutional ties.

Its evolution's main objectives are to close the gap between students and alumni, boost alumni involvement, create a feeling of community, and influence alumni to fortify their ties to the college. In order to inspire recent graduates to take the initiative in addressing the competitive business problems of today, alumni would integrate college life with career development. Alumni make non-monetary contributions by serving as Resource Persons for career counseling programs, such as seminars, workshops, and invited guest lectures. The alumni meetings are organized every year on 15th/16th of January. The Executive Committee (EC) meeting was organized 4 times a year with the distinguished members. Annual General Body Meeting is organized every year before the month September.

File Description	Documents
Paste link for additional information	https://www.rrc.ac.in/alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To provide Quality Higher education to rural students and nurture in them the values of Discipline, Devotion, Dedication and transform them into responsible citizens. The college is a site where a confluence of ideas and practices furthers national progress and growth. "Learn, Grasp and Prosper" is the motto and crucial inputs into the formation of policies in the college, and in accomplishing its vision.

Mission

To contribute to Nation building by imparting quality higher education to rural youth.

To inculcate the national spirit and instill a sense of social commitment in the minds of the youth to foster Universal Brotherhood.

To promote the evolution of lawful and equitable society through higher education.

The Mission emphasizes on making the students self-confident, self-dependent, and self-reliant. It also highlights the dignity of hard work and perseverance. The college provides financial support

to economically weaker students through Students Aid Fund. The Management of the college is empowered with the College Governing Council and its Secretary governs the same. The institution is equally interested in offering diverse programs through societal, research and empirical learning in stimulating academic activities. It also aims to develop an explicit relation with the Alumni of this institution for mutual development.

File Description	Documents
Paste link for additional information	https://rrc.ac.in/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Seven members of the parent body, the principal as an ex-officio member, and a delegate from Madurai Kamaraj University form the College Governing Council. The Principal, the Coordinator of the self-finance courses, the Heads of the Departments, and the Coordinators of the extension activities make up the Academic Staff Council. The Academic Staff Council's judgment is final, and all committee decisions are validated by the council. The college administers under the able leadership of the principal who regulates various administrative responsibilities. The smooth conduct of administration through decentralization and engagement of faculties through participative work is achieved by constituting various bodies like the (I) Creation of Post of Vice-Principal (ii) Academic

Committee (iii) IQAC (iv) Examination Committee (iv) Library committee (v) Anti-Ragging Committee (vi) Grievance Redressal Cell (vii) Hostel Management Committee (viii) Sports Infrastructure Committee (ix) Purchase Committee.

ICC

The cell takes consistent action by preventing sexual harassment and gender discrimination of women staff and girl students in the institution.

Students' Grievance Redressal Cell

Redresses the grievances of the students.

SC / ST Cell

SC/ST students get the benefits and schemes announced by the Government

Minority Cell

It provides services to the educational needs of the Linguistic and Religious Minority community for their academic development.

Anti-Ragging Committee

To create awareness on Anti-Ragging and maintain the campus ragging Free zone

College Governing Council Cell

Governing Council monitors the institutions performance as per the approved plans.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1V9i4Nr3GhqEyary7bSm8vBgXKeF6L06j/view?usp=sharing
Upload any additional information	View File

6.2 - Strategy Development and Deployment**6.2.1 - The institutional Strategic/ perspective plan is effectively deployed**

The institutional Strategic/ perspective plan is effectively deployed. The institutional strategic plan focuses on developing competencies to meet evolving business and societal needs, as well as empowering academics and staff.

Providing prospective graduates with the necessary technical knowledge and skills Using cutting-edge instructional methods like lab demonstrations, group discussions, collaborative learning, and seminars. Organizing guest lectures, in-plant training, and industry visit for students. Planning curriculum-related courses and Orientation programs.

Strategy for strengthening collaborative research and consulting Environment with Industry and Other Institutes: Motivating academics to publicize their research findings. Motivating

students to pursue research by organizing technical contests and conference paper presentations. Signing Memorandums of Understanding with Industries and others Institutions Strategy for instilling social and ethical values: To arrange a variety of social programs and events, NSS activities Developing ethical value-based and community-based cells, Using these cells to organize awareness campaigns on a variety of ethical issues. Strategy for implementing green initiatives on campus: The IQAC helps to organize a variety of events targeted toward developing a plastic-free campus.

It is vital to safeguard the natural water bodies nearby. College campus, and to maintain the rainwater collection system properly. Strategy to Improve Placement Activities

The Placement Coordinator is responsible for coordinating CareerGuidance courses, mock interviews, and so on.

Sessions on aptitude, group discussions, and Interviews with final-year students were organised.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/file/d/1-xfegii2BZ1ZHSNaYvkujIaF0c9bcx9g/view?usp=sharing
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Set Up: Management: The Governing Body and Council are the statutory authorities responsible for approving administrative decisions. The Principal oversees the College's administration, academics, extracurricular activities, and extension programs.

The Academic Council maintains standards for education, training, interdepartmental collaboration, research, examinations, and assessments within the institution. The institution. It also has the authority to execute any Additional duties and obligations may be allocated to it by the rules and bylaws. Maintaining educational standards Approve new programs, teaching-learning, and

assessment techniques, Research initiatives and student assistance services are the primary aims of the Academic Council.

The Finance Committee

The finance committee manages the organization's assets and assists the board with financial obligations. The committee develops and submits a budget plan to the governing body for approval.

The Internal Quality Assurance Cell (IQAC) updates and advances the institution annually and submits an AQAR to NAAC. The IQAC oversees quality standards for the institute's academic and administrative initiatives, ensuring overall performance and success.

Service Rules and Procedures.

Recruitment and Promotion Policies: The recruiting and promotion policies for teaching and non-teaching personnel follow the G.O. guidelines and UGC eligibility requirements for minority institutions.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1ovi8ifsBZXfC13_q5AcW89CrCe0atLVf/view?usp=sharing
Link to Organogram of the institution webpage	https://rrc.ac.in/chart.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The university provides strong welfare measures for both teaching and non-teaching workers. • Sabbatical leave (OD) is available to attend national/international conferences, FDPs, and exams. • Payment for conference/FDP registration costs. • Medical leave for hospital stays of more than three days. • Female teachers and student support staff receive a nine-month paid maternity leave. • A transportation facility is available for emergencies. • Hospital accommodations are designed to meet medical needs. • Employees are allowed two one-hour allowances and one casual leave each month. • There are yoga and exercise facilities available. • Staff members participate in various indoor and outdoor sports. • Expert motivating speeches are delivered. • Complimentary transportation from home to campus.

Casual Leave: During the academic year, employees are entitled to 12 days of annual leave. Maternity Leave Rules: • Female employees of the institution are entitled for a maximum of 30 days of Maternity Leave (ML) with prior approval from the Principal/Designated Authority. The decision is final. Staff members shall be granted permission by the Principal/Designated Authority to leave the office for official business, such as attending seminars, conferences, workshops, or presenting papers.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/11GScgNJg7QX8xMl7eNnT9qFUuQ2-ucKu/view?usp=sharing
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

38

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

03

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

77

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance evaluation methodology for teaching staff

Teachers are assessed based on their use of innovative methods in classroom lectures, seminars, tutorials, course delivery, question

paper setting and evaluation, material upgrading, and other related activities. The course pass percentage and student feedback are analyzed. Faculty performance is evaluated based on their professional contributions to academics, short-term training courses, invigilation tasks, and involvement in college administration organizations such as planning and development committees, R&D councils, college academic councils, NAAC, and BOS. Financial assistance for teachers aims to help them enhance their expertise through conferences, workshops, and publications.

Performance evaluation system for non-teaching staff: Non-teaching staff performance is evaluated using several approaches. These methodologies assess each individual's technical contribution, including topic knowledge, awareness, productivity, quality, originality, desire to learn, diligence, and more. They assess several behavioral qualities, such as punctuality, acceptance, and group behavior.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1CPBLv3Ycb_dhtBHf2NaN3FabGBfvqRfLM/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution conducts both internal and external audits. Internal Accounts personnel rigorously adhere to financial requirements when processing and paying payments. The institution manages resources and finances from many sources, including government and non-government organizations, and performs regular internal and external financial audits. Internal audits are conducted by Trust office staff on a regular basis. Reports are collected prior to external audits, which are typically completed after the accounts are closed. Statutory auditors conduct external audits. Internal audits involve regularizing accounts, confirming credit balances, and gathering appropriate documents.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1qLL2Ggvuf-c0dvnNN2KyIG7bGuo4W45/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

61.62

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our resource mobilization policies and processes are as follows:

- 1. The institution oversees the mobilization of finances and ensures Ensure that funds are used for their intended purpose.**
- 2. The Purchase Committee ensures that acquisitions are done appropriately. And in conformity with the rules.**
- 3. The College Development Committee reviews the mobilizing finances and using these sources. They gather at regular intervals.**
- 4.Regular audits by the chartered accountant ensure that the The mobilization of resources is proceeding properly.**
- 5.Campus cleanliness and use are supervised by the Campus Cleanliness**

The sources of funding are as follows:

- 1. Fees: Fees for both sponsored and self-financed courses are determined by university and government legislation.**
- 2. Salary Grant: The State Government offers a salary grant to the college. To do this, we create and submit an annual budget to the state government, including the anticipated salary grant. This award covers the salaries of full-time permanent teachers, non-teaching personnel, and part-time**

teachers working in grant-funded roles. 3. UGC Grants: Our college is eligible for 2F and 12B grants under the UGC Act and the University's Permanent Affiliation. Subsidies enable us to build and operate the 100-bed Sports Hostel.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1mXGtzci9F1cHT4AnDnhkaPQW5Mozu1Sx/view?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Implementing ICT based teaching and learning. Teachers are asked to use various ICT tools for effective teaching such as through videos, google classrooms, online seminars with subject experts, deploying skill enhancement courses such as Microsoft tools, AI integrated methodologies etc. Every department is equipped with projector and PC with the latest software. Hands on training are also given for students in various software based technical courses. 2. Nature club is functioning effectively to comprehend the sustainability of the environment. In association with the IQAC various expertise lecture series sessions, visiting to western ghats, removing the garbage in nearby mountains, bird's watching, recording and identifying the various animals' and birds' species by the faculty and students. 3. Green auditing is carried out by IQAC in the institution to assess the impact of carbon foot print with the expenditure of energy. 4. IQAC led endeavours to acquire ISO certification for the institution. 5. Installing mono silicon solar panels with a capacity of 10KW 6. Periodic meetings were conducted by IQAC with the administrative authorities and academic council of the institution to implement and to monitor various institutional activities for the welfare of the students. Some of the student centric activities are: a. Teaching & Learning process b. Placement drives c. Special coaching for slow learners d. Enrolment towards higher education and research programmes e. Organising FDP for teaching and non-teaching faculty members f. Entrepreneurial skill development activities towards student's start-ups.

File Description	Documents
Paste link for additional information	rrc.ac.in
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

With the initiatives of IQAC, first year students as freshers are given Orientation Programme, in which they are made aware of the teaching-learning processes at collegiate level, evaluation methodologies, campus culture, attendance monitoring system, various co-curricular activities, discipline and dress code of the Institute. Faculties are asked to furnish the assessment marks within a week after the completion of the Internal Exams. Internal Marks are based on the Internal Assessment Tests, Assignments, Peer-team teaching and Seminars. Similarly Practical exams are having due weightage, based on the performance in laboratory and the reports. Each faculty should update their daily workloads and the classes taken and mode of classes taken in the individual Academic Diary, which is monitored by Head of the Department and the Principal as well as by the IQAC. Skill based development courses such as computer skill development, technical development towards employability are included as part of the academic curriculum. Feedback from the students and faculty is collected by the IQAC and analysed. Negative feedbacks are identified and rectified with the Principal. Infrastructural facilities are periodically updated based on the feedback as well as requirements by the Management to upheaval the standards of teaching-learning process.

File Description	Documents
Paste link for additional information	rrc.ac.in
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

A. All of the above

initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://rrc.ac.in/annual_report.php?year=2021
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Rajapalayam Rajus' College has taken keen interest in promoting gender equality programs which is essential for fostering a more inclusive and fair society.

Gender sensitization programs organised by the Gender Sensitisation Cell are initiatives aimed at raising awareness and understanding of gender equality, challenging traditional gender norms, and promoting respectful behavior toward all genders. These programs are designed to reduce gender-based discrimination, encourage inclusivity, and help individuals recognize and address biases or stereotypes they may hold.

Rajapalayam Rajus' College ensures the safety of students in college that encompasses physical, emotional, and psychological well-being creating an environment where students feel secure and supported. From campus security to mental health support, and also the diverse needs of students, including gender, race, and cultural backgrounds have been considered with the help of Internal Complaints Committee, Counselling Cell, and Student Grievance Cell.

The WDC creates a supportive and inclusive environment for female

students, staff, and faculty, fostering both personal and professional development. It promote the holistic development of female students by providing them with opportunities to build confidence, leadership skills, and personal growth through workshops, seminars, and guest lectures.

File Description	Documents
Annual gender sensitization action plan	https://drive.google.com/file/d/1h0Fj52g4p1J5fGoN0nwA6-FdVmzs2R71/view?usp=sharing
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://drive.google.com/file/d/1H5zR0sq46u79Bkt7SCGCUtmRiuDh0RpN/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Two sizable pits are constructed in the institution to collect and allow naturally decomposing solid waste, such as dry leaves and other dry trash, to be disposed of. This decomposed debris is fed to the plants in gardens as manure. Trees and plants get the used water from hand washing stations located throughout the college. Rejected RO water is used in toilet flushing. Other solid wastes are collected by the panchayat on a daily basis. Additional routine anthropogenic solid waste is gathered in dustbins positioned in key areas, combined, and removed on a regular basis by the garbage collection organization of the local government entity. Waste from bathrooms is sent to a septic tank. An

incinerator is used to dispose of sanitary napkins; no more biomedical waste is produced. Periodically, e-waste is sold to scrap dealers who specialize in handling and recycling e-waste safely. Old computers are refurbished with memory.

The following actions in the Chemistry Department lessen the toxicity of chemicals: Complete avoidance of hydrogen sulfide in gaseous form is achieved by use it in a liquid state, which lessens the toxicity when inhaled. Recycled materials include AgNO₃ and NiSO₄. To prevent toxicity, K₂Cr₂O₇ is utilized in place of Cr₂O₃. Because hexavalent chromium is harmful, it is removed.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Rajapalayam Rajus' College plays a pivotal role in fostering an inclusive environment that celebrates diversity and promotes tolerance and harmony. It has implemented initiatives to ensure that students from various cultural, regional, linguistic, communal, and socioeconomic backgrounds feel valued and supported. Events such as cultural festivals, regional fairs, and awareness programs, where students can showcase their heritage, art, and traditions are organised. These activities promote cross-cultural understanding and respect. Programs like reservations or scholarships for underrepresented communities ensure equitable access to education. These efforts help build a campus environment where all students can thrive, fostering mutual respect and understanding across different diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sensitizing students and employees of an institution to constitutional obligations fosters awareness of their roles as responsible citizens and helps instill values like justice, equality, liberty, and fraternity.

Republic Day & Independence Day are celebrated to highlight constitutional ideals through flag hoisting, speeches, and cultural programs. Pledge Ceremonies: Organize events where students and employees recite the Preamble and affirm their commitment to constitutional values.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://drive.google.com/drive/folders/1-C E4jPo9Gn98RLTFMpqQ70rz7m_nXXH9
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The observance of national or international holidays fosters interpersonal relationships and the dissemination of joy and happiness. India's national holidays are crucial in sowing the

seeds of nationalism and patriotism among its populace.

Observing these holidays honors the men and women who gave their lives to defend our nation and serve as its great leaders and liberators.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1.

Title: Kindling the Entrepreneurial Skills among Young Minds

The Practice

- The Entrepreneur Development Cell has encouraged students to participate in seminars and competitions in self-employment. IIC helped in nurturing young entrepreneurs. MHRD'S Innovation Cell & AICTE sponsored lectures series was organized by IIC on 3rd and 4th April 2024. The Incubation Centre has launched two new products of the students in the open market - "Bliss" a charcoal soap and "Elite" a washing liquid. There was also an interactive session organized on blue chip equity investment.

Best Practice 2

Title: Nurturing Archaeological Interests amongst the Students

The Practice

The Archaeological Museum run by the institution has a vast collection of Urn, potteries, bowls, epigraphy frames, Inscription Estampages, Jars, heritage awareness boards, banners related to

hero stone, banners archaeological site map, palm leaves manuscripts and pictures of caves, figurines and coins. Students from various schools in and around Rajapalayam are encouraged to visit the museum. Field visit to archaeological sites and museums are arranged for students. The Faculty of History department was a part of the Rajapalayam Kondanerri Pond Excavation project where two stone statues of war martyrs from 17th century were discovered. National Level Seminar archaeology was organized by the History Department in association with District collectorate, the District Tourism Department, Archaeology department. During this a one week exhibition of artifacts for students was arranged in the campus.

File Description	Documents
Best practices in the Institutional website	https://rrc.ac.in/images/toptabs/naac/BEST%20PRACTICE%202023-2024.pdf
Any other relevant information	https://drive.google.com/file/d/1rjdssaVeQJv1co8HLA-hnb9NZ2Ppn3Tu/view?usp=sharing

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Exploring Bio-diversity & Nurturing the Nature

We have identified our campus as a hotspot with 120 species of birds sighted and have listed 847 check lists in the e-bird website. Comparing bird counts, photographs and other data on annual basis provides insight into species. The sightings are entered into the e-bird website, that enables one to track our lists, explore range maps and bird migration, explore birds and hotspots nearby and wherever we go, all based on the latest sightings from around the world. In short it is a website that transforms bird sightings into science and conservation. Observations by the students are carried out on different species in the campus updated with the i-naturalist website.

Our students participated in the Campus Tree Surveys (July and November 2023). Student Members of Nature Club participated and secured first prize in National level " March Tree Festival and August Tree Festival" organized by Session Watch (NGO). Important days like International Tiger Day, World Elephant Day, World

Wetland day and Moth week etc. are celebrated by Nature Club of our Institution. Our faculty member, Mr. V. Vivek and our Office staff Mr. S. Vishnusankar are the active members of ROAR, Rajapalayam (Association for promoting biodiversity)

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To construct a fully equipped, language lab for effective communicative skills 2. To prepare Annual Budget for the academic year 2024-2025. 3. To arrange Internal and External Academic and Administrative Audits regularly. 4. To make the students enroll in MOOCs courses. 5. To increase the collaborative activities through MoUs.. 6. To organize various FDP for Teaching faculty and PDP for Administrative staff. 7. To organize School Linkage Programmes, workshops, seminars, student induction programmes for the academic year 2024-2025. 8. To improve the Entrepreneur and start-up activities of students. 9. To increase the research activities and publish articles, journals and books. 10. To enhance the sports activities and make the students to participate in zonal, state level competitions.